



11th Judicial Circuit
Certified Civil Process Server Program
Payment Procedures

YOU MUST CREATE A PORTAL ACCOUNT PRIOR TO MAKING YOUR PAYMENT	
Acceptable Payment Methods	Money Order Cashier's Check Personal Check* Credit/Debit Card Cash <small>*Personal checks are accepted at the discretion of the Clerk's Office</small>
Check Payee	Clerk of Courts
Check Memo Line	Process Server Application Fee

Where to make your payment:	
Clerk Of Courts Office	73 West Flagler St., RM 138 Miami, FL 33130

Once your payment has been made, please follow the registration instructions provided online to complete your application.

If you have any questions or concerns please contact the Certified Civil Process Server Program

Phone	Email
--------------	--------------

(305) 349-7707

cps@jud11.flcourts.org