IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT, IN AND FOR MIAMI-DADE COUNTY, FLORIDA PROBATE DIVISION IN RE: ESTATE OF _____, Deceased. Case No.: _____ Section: _____	**CC01**

Checklist and Certification - Summary Administration – Intestate

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the 11th Judicial Circuit Court's website, and filed the following pleadings to the Clerk of Court's docket, for which I have written the docket entry number next to each of the corresponding requirements below:

Qualification - Fla. Stat. § 735.201:

☐ Decedent has been dead for more than 2 years OR

☐ Value of the entire estate subject to administration in this state is less than $75,000

Original Documents:

_____ ☐ Authenticated copy of death certificate has been deposited with the Clerk of Courts – Fla. Prob. R. 5.171

Petition for Summary Administration:

_____ ☐ Petition for Summary Administration - Fla. Prob. R. 5.530
_____ ☐ Petition is verified by the surviving spouse (if any) and all beneficiaries OR
_____ ☐ Joinder to Petition has been filed for each beneficiary OR
_____ ☐ Proof of Formal Notice has been filed for any beneficiary who is receiving their full share under Florida law

Supporting Documents:

_____ ☐ Affidavit of Heirs (Form E-7)
_____ ☐ Notice of Related Cases - Administrative Order 14-09
_____ ☐ Copy of paid funeral bill (not required if decedent has been dead more than 2 years)
_____ ☐ Copy of death certificate for any deceased beneficiary

Proposed Orders submitted to courtMAP:

☐ Order of Summary Administration – Fla. Stat. § 735.206

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation on the date indicated above in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. § 837.06.

Dated: _____

_____
Attorney's Signature
Printed Name:_____
Bar Number: _____
Email Address(es):_____

Revised: 5 - 08/2020