IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT IN AND FOR MIAMI-DADE COUNTY, FLORIDA PROBATE DIVISION IN RE: ESTATE OF _____, Deceased. Case No. _____ Section: _____	**CC05**

Checklist and Certification – Formal Administration – Intestate - Bond

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the 11th Judicial Circuit Court's website, and filed the following pleadings to the Clerk of Court's docket, for which I have written the docket entry number next to each of the corresponding requirements below:

Original Documents:

_____ ☐ Authenticated copy of death certificate deposited with the Clerk of Courts - Fla. Prob. R. 5.171.

Petition for Administration:

_____ ☐ Petition for Administration - Fla. Prob. R. 5.200

_____ ☐ Waiver and Consent to Appointment of Personal Representative from majority in interest of the heirs - Fla. Stat. § 733.301(b); Fla. Prob. R. 5.201 OR

_____ ☐ Proof of Formal Notice on all persons qualified to act as personal representative and who are entitled to preference equal to or greater than petitioner - Fla. Prob. R. 5.040

Bond:

_____ ☐ Petition to Set Bond

_____ ☐ Verified Inventory - Fla. Stat. § 733.604

Supporting Documents:

_____ ☐ Affidavit of Heirs (Form E-7)

_____ ☐ Copy of death certificate for any deceased beneficiary

_____ ☐ Oath of Personal Representative and Designation and Acceptance of Resident Agent - Fla. Prob. R. 5.110 and 5.320

_____ ☐ Notice of Related Cases - Administrative Order 14-09

Proposed Orders submitted to courtMAP:

☐ Order Appointing Personal Representative (Form E-3A)

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation on the date indicated above in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. § 837.06.

Dated: _____

_____
Attorney's Signature

Printed Name: _____
Bar Number: _____
Email Address(es):_____