

IN RE: ESTATE OF _____,

Deceased.

Case No.: _____

Section: _____

CC06

Checklist and Certification - Formal Administration – Testate - Bond

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the 11th Judicial Circuit Court's website, and filed the following pleadings to the Clerk of Court's docket, for which I have written the docket entry number next to each of the corresponding requirements below:

Original Documents:

- _____ Original Death Certificate has been deposited with the Clerk of Courts – Fla. Prob. R. 5.171
- _____ Original Will has been deposited with the Clerk of Courts

Petition for Administration:

- _____ Petition for Administration in accordance with Fla. Prob. R. 5.200
- _____ Waiver and Consent to Appointment of Personal Representative from all who are entitled to preference equal to or greater than petitioner – Fla. Stat. § 733.301(a); Fla. Prob. R. 5.201 OR
- _____ Proof of Formal Notice on all persons qualified to act as personal representative and who are entitled to preference equal to or greater than petitioner - Fla. Prob. R. 5.040

Bond:

- _____ Petition to Set Bond
- _____ Verified Inventory in accordance with Fla. Stat. § 733.604

Supporting Documents:

- _____ Affidavit of Heirs (Form E-7)
- _____ Copy of death certificate for any deceased beneficiary
- _____ Oath of Personal Representative and Designation and Acceptance of Resident Agent - Fla. Prob. R. 5.320 and 5.110
- _____ Notice of Related Cases - Administrative Order 14-09
- _____ Oath of Witness to Will (If Will is not self-proving under Fla. Stat. § 732.503) - Fla. Stat. § 733.201
- _____ Notice of Trust (if applicable) - Fla. Stat. § 736.05055

Proposed Orders submitted to courtMAP:

- Order Admitting Will to Probate and Appointing Personal Representative (Form E-3B)

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation checked above in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. § 837.06.

Dated: _____

Attorney's Signature
Printed Name: _____
Bar Number: _____
Email Address(es): _____