IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT, IN AND FOR MIAMI-DADE COUNTY, FLORIDA PROBATE DIVISION IN RE: ESTATE OF _____, Deceased. Case No.: _____ Section: _____	**CC09**

Checklist and Certification – Sale of Real Property

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the 11th Judicial Circuit Court's website, and filed the following pleadings to the Clerk of Court's docket, for which I have written the docket entry number next to each of the corresponding requirements below:

Qualification:

- ☐ The real property being proposed for sale was titled to the decedent at death and is currently an asset of the Estate.
- ☐ An order Determining Homestead Status for the subject real property has not been entered
- ☐ These are not Summary Administration Proceedings

Petition for Sale of Real Property:

_____ ☐ Petition in accordance with Fla. Prob. R. 5.370(a)
_____ ☐ Petition states: sale is an "arm's length transaction" and is for "fair market value"
_____ ☐ Petition contains the street address and legal description for the subject real property
_____ ☐ Waivers and Consents to Petition by beneficiaries entitled to the asset OR Proof of Formal Notice to Petition has been filed – Fla. Prob. R. 5.041; Fla. Stat. §731.201(23)

Supporting Documents:

_____ ☐ Copy of proposed sale contract AND
_____ ☐ Copy of Comparative Market Analysis or signed broker's letter with comparable sales OR
_____ ☐ Copy of appraisal (required when property is valued more than $600,000)

Required Filings:

_____ ☐ Order Appointing Personal Representative and Letters of Administration have been previously entered.
_____ ☐ Inventory – Fla. Stat. §733.604; Fla. Prob. R. 5.340
_____ ☐ Order Designating Restricted Depository has been entered OR
_____ ☐ Petition and Order Designating Restricted Depository is being submitted simultaneously.

Proposed Order submitted to courtMAP:

- ☐ Proposed Order Authorizing Sale of Real Property in accordance with Fla. Prob. R. 5.370(b)
- ☐ Proposed Order includes street and legal description of subject real property, terms of sale, and directs deposit of decedent's share of sale proceeds to the restricted depository for the Estate.

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation on the date indicated above in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. §837.06.

Dated: _____

_____
Attorney's Signature
Printed Name:_____
Bar Number: _____
Email Address(es):_____

Revised: 5 - 11/2023