

IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT, IN AND FOR MIAMI-DADE COUNTY, FLORIDA PROBATE DIVISION IN RE: ESTATE OF _____ Deceased. Case No.: _____ Section: _____	CC-10
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Checklist and Certification – Distribution

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the 11th Judicial Circuit Court's website, and filed the following pleadings to the Clerk of Court's docket, for which I have written the docket entry number next to each of the corresponding requirements below:

Petition for Distribution:

- _____ ☐ Petition for Distribution - Fla. Prob. R. 5.400
- _____ ☐ Notarized Waivers and Consents to Petition OR Proof of Formal Notice by all interested persons* – Fla. Prob. R.; Fla. Stat. §731.201(23) (*Including all beneficiaries who have not received their full share and any unresolved creditors.)

Required Filings:

- _____ ☐ Order Appointing Personal Representative and Letters of Administration have been previously entered.
- _____ ☐ Inventory – Fla. Stat. §733.604; Fla. Prob. R. 5.340
- _____ ☐ Acceptance and Receipt of Depository
- _____ ☐ Closing Statement for any real property that has been sold ☐ There was no real property sold.
- _____ ☐ Proof of Service of Notice of Administration - Fla. Prob. R. 5.240
- _____ ☐ Receipt of beneficiary(s) for all prior distributions ☐ There has been no prior distribution.
- _____ ☐ Final Accounting has been filed ☐ Final Accounting has been waived by all interested persons
- _____ ☐ Estate Tax Closing Letter or IRS Account Transcript was filed ☐ No Federal Estate Tax was due

Notice to Creditors:

- _____ ☐ Proof of Publication of Notice to Creditors has been filed and the publication period has ended – Fla. Stat. §733.2121
- _____ ☐ Proof of Service of Notice to Creditors to AHCA (if decedent was over 55 years old) – Fla. Stat. §733.2121
- _____ ☐ Verified Statement Regarding Creditors – Fla. Prob. R. 5.241(d) OR
- ☐ All claims of creditors are barred as decedent died more than two (2) years before the Estate was opened. – Fla. Stat. §733.710

Creditor Claims

- ☐ All creditor claims were barred under Fla. Stat. §733.710 or there were no claims filed against the Estate OR
- _____ ☐ All creditor claims filed against the estate have been resolved and proof has been filed OR
- ☐ The proposed petition/order satisfies all pending creditor claims.

Proposed Order submitted to courtMAP:

- ☐ Order of Distribution - Fla. Prob. R. 5.400(c) (plan of distribution in order matches plan of distribution in the petition)

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. §837.06.

Dated: _____

 Attorney's Signature
 Printed Name: _____
 Bar Number: _____
 Email Address(es): _____