

IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT,
IN AND FOR MIAMI-DADE COUNTY, FLORIDA
PROBATE DIVISION

IN RE: GUARDIANSHIP OF _____,

Case No.: _____

Section: _____

CC102

Checklist and Certification – Appointment of Guardian of the Minor

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the 11th Judicial Circuit Court's website, and filed the following pleadings to the Clerk of Court's docket, for which I have written the docket entry number next to each of the corresponding requirements below:

Original Documents:

_____ ☐ Original certified copy of Ward's birth certificate has been deposited with the Clerk of Courts

Petition for Appointment of Guardian:

_____ ☐ Petition for Appointment of Guardian - Fla. Sta. §744.344; Fla. Prob. R. 5.555(c)

_____ ☐ Waiver and Consent to Appointment of Guardian by any natural parent who did not sign the petition OR Proof of Formal Notice, death, or unavailability – Fla. Stat. §744.3371(2); Fla. Prob. R. 5.180

Depository:

_____ ☐ Petition for Restricted Depository OR

_____ ☐ Petition to Waive Restricted Depository for Social Security Benefits only* OR

_____ ☐ Depository is not necessary only a Guardian of the Person is being appointed

Supporting Documents:

_____ ☐ Guardianship Application (Smart Form) – Fla. Prob. R. 5.590

_____ ☐ Submission of fingerprints via Livescan and FDLE Report is filed to docket – Fla. Stat. §744.3135

_____ ☐ Oath of Guardian and Designation and Acceptance of Resident Agent – Fla. Sta. §744.347; Fla. Prob. R. 5.110 and 5.600

_____ ☐ Affidavit of Heirs (Form E-7)

_____ ☐ Notice of Related Cases (Smart Form) – Administrative Order 14-09

_____ ☐ *Inventory (Smart Form) - Fla. Stat. §744.365; Fla. Prob. R. 5.620 (Required to Waive Depository)

Proposed Orders submitted to courtMAP:

Order Appointing Guardian: ☐ of the Property ☐ Of the Person (Form G-16)
(Form G-6)

Letters of Guardianship: ☐ of the Property ☐ Of the Person (Form G-4)
(Form G-3)

☐ Order Designating Depository for Assets (Form G-5) OR

☐ Order Waiving Depository Requirements for Social Security Benefits (Form A-10)

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation on the date indicated above in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. §837.06.

Dated: _____

Attorney's Signature

Printed Name: _____

Bar Number: _____

Email Address(es): _____