

IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT, IN AND FOR MIAMI-DADE COUNTY, FLORIDA PROBATE DIVISION IN RE: GUARDIANSHIP OF _____ Ward. Case No.: _____ Section: _____	CC-103
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Checklist and Certification – Disbursements

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the 11th Judicial Circuit Court’s website, and filed the following pleadings to the Clerk of Court’s docket, for which I have written the docket entry number next to each of the corresponding requirements below:

Petition for Disbursement:

- _____ ☐ Petition for Disbursement - Fla. Stat. §744.447; Fla. Prob. R. 5.630
- _____ ☐ Petition indicates how the disbursement is necessary and in the best interests of the Ward.
- _____ ☐ Notarized Waivers and Consents to petition(s) by all Guardian(s) of Ward. – Fla. Prob. R. 5.180

Supporting Documents:

- _____ ☐ Invoice or documents in support of requested disbursement

Required Filings:

- _____ ☐ Order Appointing Guardian has been previously entered.
- _____ ☐ Letters of Guardianship have been previously entered
- _____ ☐ Inventory – Fla. Stat. §744.365, Fla. Prob. R. 5.620
- _____ ☐ Notice of Completion of Guardianship Education Requirements – Fla. Stat. §744.3145; Fla. Prob. R. 5.625
- _____ ☐ Annual Accounting for the prior year OR ☐ Memorandum to Clerk of Clerk (only SSI) for the prior year
- _____ ☐ Annual Plan for current year OR ☐ Plan not required as only Guardian of the Property has been appointed

Clerk of Courts Letter from Auditor:

- ☐ There are no pending or unresolved 10-day letters from the Clerk of Courts Auditor.

Proposed Order submitted to courtMAP:

- ☐ Order for Disbursement

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. §837.06.

Dated: _____

 Attorney's Signature
 Printed Name: _____
 Bar Number: _____
 Email Address(es): _____