

IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT
IN AND FOR MIAMI-DADE COUNTY, FLORIDA PROBATE DIVISION

IN RE: ESTATE OF _____,
Deceased.

Case No.: _____

Section: _____

CC11

Checklist and Certification – Attorney’s Fees - Estates

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the 11th Judicial Circuit Court’s website, and filed the following pleadings to the Clerk of Court’s docket, for which I have written the docket entry number next to each of the corresponding requirements below:

Petition for Attorney’s Fees:

- _____ Petition to Pay Attorney’s Fee – Fla. Prob. R. 5.355; Fla. Stat. §733.6171
- _____ Waivers and Consents to petition by all *interested persons OR Proof of Formal Notice – Fla. Prob. R. 5.355; Fla. Stat. §731.201(23); Fla. Stat. §733.6175 (includes all beneficiaries whose interest would be affected)

Supporting Documents

- _____ Detailed Timesheets which include summary of fees and costs with separation of attorney and paralegal fees (hourly) OR
- _____ Executed retainer agreement (flat fee agreements)

Required Filings:

- _____ Order Appointing Personal Representative and Letters of Administration have been entered.
- _____ Inventory – Fla. Stat. §733.604; Fla. Prob. R. 5.340
- _____ Acceptance and Receipt of Depository OR Depository not required as a bond was tendered
- _____ Closing Statement for any real property that has been sold OR No real property sold has been sold within the Estate

Proposed Order submitted to courtMAP:

- Order Paying Attorney’s Fees

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation on the date indicated above in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. §837.06.

Dated: _____

Attorney's Signature

Printed Name: _____

Bar Number: _____

Email Address(es): _____