

THE FAMILY COURT SELF-HELP PROGRAM

Packet Request Form via Mail

The Self-Help Program has the following packets of instructions and forms available **via MAIL**:
Payment Money Order only (No Cash/Check)

Please mark the appropriate boxes for the specific packet being requested via mail and complete the required information.

◆ **DISSOLUTION OF MARRIAGE:**

Please check one of the following boxes:

- Divorce Simple (no minor children, no property, no assets and no debts)
 Divorce with Property (with property, with debt and with assets)
 Divorce with Minor Children (minor children common to both parties)

Please check one of the following boxes:

- Agreement Summons (Sheriff/Process Server) Publication address unknown

Packet Fee: \$65.00 + \$20.00 processing fee

◆ **MODIFICATION or RELOCATION:**

Please check one of the following boxes:

- Modification of Final Judgment (Child Support)
 Modification of Final Judgment (Parenting Plan and/or, Time Sharing and/or, Parental Responsibility ,and/or Child Support)
 Relocation (Parent Relocating)

Please check one of the following boxes:

- Agreement Summons (Sheriff/Process Server)

Packet Fee: \$65.00 + \$20.00 processing fee

◆ **PATERNITY:**

- To establish Paternity, Time Sharing, Parenting Plan and Child Support when the parents were never married

Please check one of the following boxes:

- Agreement Summons (Sheriff/Process Server)

Packet Fee: \$65.00 + \$20.00 processing fee

◆ **Petition for Parenting Plan and Time Sharing Schedule:** (Paternity has been established)

- To establish Parental Responsibility, Time Sharing, Parenting Plan and Child Support when the parents were never married.

Please check one of the following boxes:

- Agreement Summons (Sheriff/Process Server)

Packet Fee: \$65.00 + \$20.00 processing fee

◆ **TEMPORARY CUSTODY:**

- To obtain temporary custody of a minor child if you are the child's brother, sister, grandparent, great grandparent, aunt, uncle, or cousin

Please check one of the following boxes:

- Agreement Summons (Sheriff/Process Server) Publication address unknown

Packet Fee: \$65.00 + \$20.00 processing fee

◆ **DISESTABLISH PATERNITY PACKET: (filed by alleged father only)**

- To disestablish a man's paternity, remove the man's name from a child's birth certificate and/or terminate a man's child support obligation.

Please check one of the following boxes:

- Agreement Summons (Sheriff/Process Server)

Packet Fee: \$65.00 + \$20.00 processing fee

◆ **NAME CHANGE:**

Please check one of the following boxes:

- Name Change Adult Name Change Minor Name Change Family

Please check one of the following boxes:

- Agreement Summons (Sheriff/Process Server) Publication address unknown

Packet Fee: \$40.00 + \$20.00 processing fee

◆ **MOTIONS:**

- Motion Packet includes a blank Motion and a Motion for Indirect Civil Contempt.

Packet Fee: \$25.00 + \$20.00 processing fee

◆ **CHILD SUPPORT ENFORCEMENT:**

- CSE Packet includes Reinstate Driver's License/ Notice of Delinquency/Determine Arrears

Packet Fee: \$25.00 + \$20.00 processing fee

◆ **ADMINISTRATIVE SUPPORT PACKET:**

- When your child support has been established through the Department of Revenue, there are 2 options:
Appeal the Final Order or Request the Circuit Court adopt the order and enter a superseding order

Packet Fee: \$65.00 + \$20.00 processing fee

◆ **Answer / Answer and Counter Petition Packet:**

When you need to file a written response to a petition.

- Answer/Waiver (no filing fee) Answer and Counter Petition (filing fee \$295)

Packet Fee: \$25.00 + \$20.00 processing fee

***Processing Fee includes Copies, Postage and any additional documents required for your remote hearing with the Judge or receive Administrative Final Judgement without a hearing**

Please complete section below:

Type of packet being requested: _____

Print Your Name: _____

D.O.B: _____

Mailing Address: _____

City, State and Zip Code: _____

Contact Phone Number: _____

Email Address: _____

Self-Help Number if available: _____

- **Money Order made out to Miami Dade County**
- **Money Order amount should include packet fee and processing fee**
- **Packet request via mail address Self-Help 175 NW 1st Ave Room 2441 Miami, FL 33128**