

IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT
IN AND FOR MIAMI-DADE COUNTY, FLORIDA

IN RE:

Case No.:

Division: D009, J009, FCJ109

AGENCY:

_____ /

REQUEST FOR HEARING

Evidentiary

1. Matter for which hearing requested is:

(title of motion), a copy of which has been or is being contemporaneously e-filed **and** emailed to the Division 009 email and Judicial Assistant along with this Request for Hearing.

OR

A motion is not being filed because the contested hearing is for: (case plan, permanency, etc.)

2. This Motion (***is/is not***) being filed as an EMERGENCY. If filed as an emergency, the basis of the emergency is set forth in the Motion.

3. Amount of time requested for **both sides** to complete presentation: (***time requested***)

4. Number of Witnesses & anticipated filing date of Witness List: _____

5. The following Special Accommodation Requests have been provided to Court Administration (if interpretation, include language): _____

Certifications by the Undersigned

1. The motion to be heard is an EVIDENTIARY matter.
2. A copy of the motion has been served on all parties to the case or their respective counsel.
3. Unless this is filed as an emergency, I have conferred with **all parties** to determine the amount of time requested for the hearing.
4. Unless this is filed as an emergency, I have conferred with **all parties** in a bona fide good faith effort to resolve the matter without a hearing or to narrow the issues or will do so prior to scheduling the hearing.
5. All exhibits, witness lists, and reports have been/will be served on all parties and provided to the Court **at least five days** before the hearing.
6. I will ensure that all experts and witnesses are available for the hearing.
7. If needed, I will make any special accommodations requests directly to Court Administration.

8. I understand that once a time and date has been provided, I will contact all parties to ensure their availability and prepare and e-file a Notice of Hearing with a courtesy copy emailed to the Judicial Assistant.
9. I understand that only legal objections (no speaking objections) will be entertained by the Court during the course of the hearing.
10. **I have reviewed Sections B and C of this Court's standing Order Establishing Courtroom Procedures located on this division's webpage and certify that I have or will have complied with its provisions prior to the hearing.**

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true and correct copy of the foregoing was provided this ____ day of _____, ____ to: ***(Be sure to specify the name of each party and method of service.)***

Submitted by:

(Name and Contact of Moving Party)

For Judge/Staff use only:

Date received: _____ **Date set:** _____

Disposition: hearing and ruling _____ **agreed order** _____ **abandoned** _____

The undersigned judge has reviewed the Emergency motion for which a hearing is requested and has determined that it is not an emergency matter, and directs that it be handled in the ordinary course of court affairs.

Date: _____ **By:** _____

Circuit Court Judge