

**IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL
CIRCUIT IN AND FOR MIAMI-DADE COUNTY, FLORIDA**

JUVENILE DIVISION 009/011

DEPENDENCY DIVISION 009/011

FCJ DIVISION 109/011

**STANDING ORDER ESTABLISHING REQUIREMENTS FOR
AGENCY CASE PLAN TASK REFERRALS FOR SERVICES**
(Effective May 18, 2026)

In the interest of ensuring the fair, efficient, and proper administration of matters before this Court, it is hereby **ADJUDGED** that it is necessary to implement the following procedures. Should any party need clarification, or a modification, exception, and/or waiver of the obligations below, a motion for clarification must be filed, served, and noticed for a timely hearing. This change is being adapted in an effort to have more efficient and accurate hearings at Judicial Reviews regarding compliance of the parents with their Case Plan tasks.

1. This Standing Order applies to all agencies providing services to parents pursuant to Dependency Case Plans.
2. The document prepared by the agency identifying the Case Plan task or service, the provider, the provider's contact information and the date such information was provided to the parent at the parent's last known contact information shall hereinafter be referred to as "Referral."
3. Upon the entry of a Case Plan Order delineating tasks and/or services, all Referrals shall be attached and filed by the Department within seventy-two (72) hours of the Order being reviewed and signed by the Court.
4. The Agency Case Manager assigned to the dependency case shall provide to Children's Legal Services ("CLS"), within three (3) business days, proof that any Referral provided to a parent and the parent's defense counsel was transmitted to the contact information provided by the parent, including instances in which the Referral was sent in advance of the filing of the Case Plan.
5. Parents and defense counsel are responsible for providing current, and updated contact information, to the case management agency, including email addresses, telephone numbers and physical addresses.
6. This Order shall also apply to agency-supervised cases located out of county but within the State of Florida.

7. In cases where the parent is receiving services outside the State of Florida, the Department and Agency shall be exempt from the timeframes specified in this Order. However, at Judicial Review hearings, the Agency must provide reports and/or testimony demonstrating that reasonable efforts are being made to monitor the parent's participation in compliance with services.

Failure to comply with this Order may result in this Court finding that the Department and Agency are in non-compliance at Judicial Review hearings or other possible sanctions.



MICHELLE A. BARAKAT
CIRCUIT COURT JUDGE

Copies furnished to Division 009:

CLS Attorneys, Regional Counsel Attorneys, Wheel Attorneys, GAL Attorneys